

How to Submit a Quote

This document is to assist you in submitting a quote for approval. Please follow the steps below and let us know if we can assist you further.

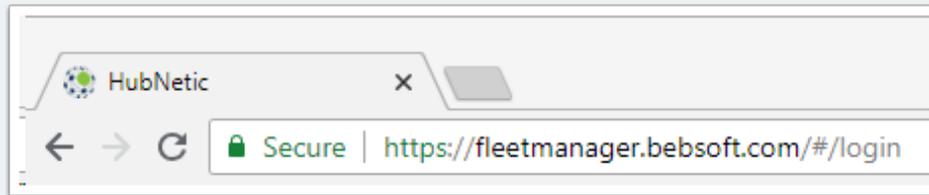
Thank you,

Your HubNetic Support Team

Navigate to the HubNetic website

It is recommended that you use Google Chrome

<https://fleetmanager.bebsoft.com>

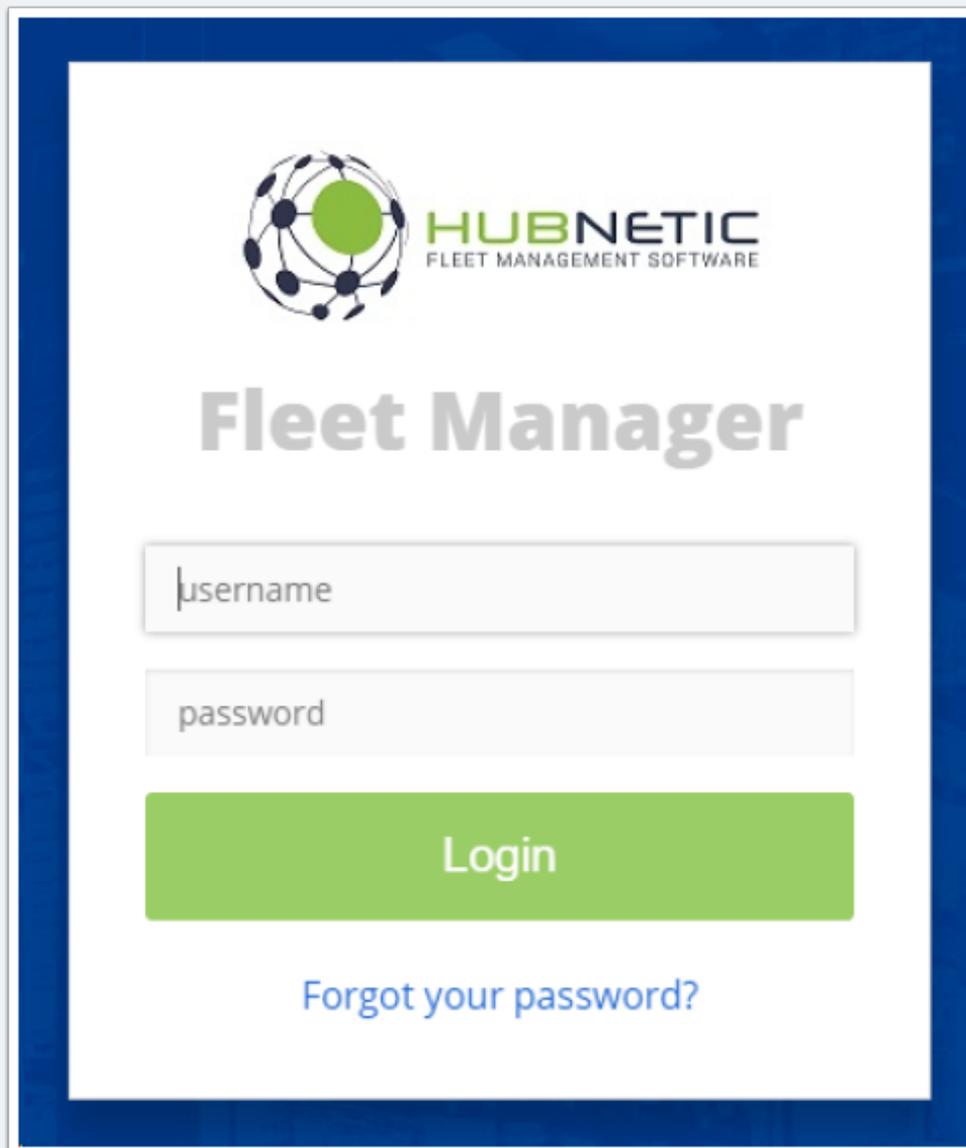


How to Submit a Quote

Login

If you do not have a login, please contact us:

- 1-833-HubNetic (482-6384)
- support@hubnetic.com



 **HUBNETIC**
FLEET MANAGEMENT SOFTWARE

Fleet Manager

[Login](#)
[Forgot your password?](#)

How to Submit a Quote

Navigate to Service Request on Service Request Dashboard

Once you login, select the hyperlink for the service request that needs a quote

*note: In order to submit a quote, the technician must clock in/out of the repair and place it in a status of 'in progress' and 'awaiting quote'

Service Request	Date Submitted	▼	Priority	Location	Asset Tag	Service Provider	Status	Last Event	El
81789453	9/24/2019 12:07 PM		Normal	Kansas City	1245	XYZ Service Provider	Open	Waiting for Quote	14

How to Submit a Quote

Complete Quote Template

Complete the fillable quote template according to pricing

*note: the invoice may not exceed the quoted amount. If you invoice exceeds this amount, it may be rejected.

Service Request #81789453

Elapsed Time: 14 day(s), 22 hour(s), 13 minute(s)

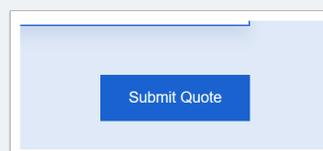
Open - Waiting for Quote

Service Request Id 81789453	Labor Hours	Freight
Date 09/24/2019		\$
Asset Tag 1245	Labor	Tax
Year 1999	\$	\$
Make Advance	Parts	Cartage
Model 2042	\$	\$
Service Provider XYZ Service Provider	Misc	Total
Service Location Kansas City, Missouri, 64116	\$	\$
Priority Normal		
NTE \$750.00		
Description brakes are smoking	Notes	

1000 characters remaining

Submit Quote

- Once you have finished filling out your quote, please submit.



How to Submit a Quote

Approve/Reject Notice

- Once you have submitted your quote, the client will then approve it through the HubNetic portal.
 - once the client approves/rejects the quote an email notification will be sent prompting next steps.